



Job Description:

Servicing motor coach, buses and service vehicles as scheduled.

Equipment Serviced:

A wide variety of equipment including coaches, yellow school buses, transit buses and service vehicles.

Job Duties:

Typical job duties consist of a 12 hour workday:

- ✓ Checking all fluids on bus and change as necessary
- ✓ Perform preventative maintenance as per program
- ✓ Minor repairs as needed
- ✓ Note any worn parts and report to supervisor
- ✓ Reporting any new damages or if you have an incident to supervisor/safety personnel
- ✓ Perform duties as needed
- ✓ Maintain cleanliness of the work area



At the start of each shift the employee is required to complete a timecard with name and employee number and stamp it with the time clock. On the job work-wear requirements include: company issued coveralls and Personal Protection Equipment as needed. Employees must provide CSA approved footwear and adhere to company work apparel requirements.

Application, Training and Certification

Prior to any potential candidate's application being accepted they must provide the following:

- ✓ Completed Employment Application form
- ✓ Driver Abstract
- ✓ Pre Employment Drug and Alcohol Test (cost covered by Diversified)
- ✓ Background Check (cost covered by Diversified)

Once accepted for employment, the new employee must complete a training and familiarization program that suits their position. New employees are required to serve a three - (3) month probationary period.

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Transportation Ltd.

Driven by Safety