

Charter Driver



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Job Description:

Operate a motor coach transporting passengers to locations throughout Alberta.

Equipment Operated:

A wide variety of coaches with automatic transmissions

Job Duties:

Typical job duties consist of picking up passengers at pre-determined locations. Much of the work occurs on, but is not limited to weekends. Hours of work are as requested by the client. Each shift consists of:

- ✓ Maintaining Log Records as required by Alberta Transportation
- ✓ Pre-Trip inspection of assigned coach (15-20 min)
- ✓ Complete "Charter Order Sheet" for payroll
- ✓ Driving route as required by client
- ✓ Refueling the coach as required
- ✓ Post-Trip inspection and interior coach maintenance (15-30 min)
- ✓ Complete paperwork (5 min)

At the start of each charter the driver is responsible for reporting to work in uniform and ready to work. Drivers must ensure they have received sufficient rest and that they are not ingesting prescription medications that may impair their ability to drive. Additionally drivers must not have consumed alcohol eight hours prior to reporting for duty and must never report for work impaired.

All drivers are expected to have and maintain the appropriate driving license for the equipment they operate. Additionally drivers will be required to keep in contact with dispatch using the two-way radio provided.

To be eligible for Charter work you must apply to our Charter Department after you have become a full-time Diversified Coach Driver. Charter work is "Bid" work. To qualify as a Charter Driver you must have completed a minimum of 90 days of full-time work after completing your Training.

Note: Your "training period" does not qualify as part of the 90 days of full-time work.

Application, Training and Certification

Prior to any potential driver's application being accepted they must provide the following:

- ✓ Be a qualified driver employed by Diversified Transportation
- ✓ Make application to Charter Department to be added to Charter Board

DIVERSIFIED

Transportation Ltd.

Driven by Safety

